



**Dennis•Coaching**  
**English•IT•Business**

## **Terms and Conditions of DennisCoaching.com**

*This document is created on 25th August 2023.*

*Last Updated: 25th August 2023.*

### **Introduction**

Welcome to DennisCoaching.com, operated by Dennis ("we", "us", "our", "the Teacher"). By using our coaching services ("Services"), you ("the Student", "you") are agreeing to comply with and be bound by the following terms and conditions ("Terms and Conditions").

### **Booking and Scheduling**

- 1. Change of Scheduled Classes:** To change a pre-scheduled class, it is imperative to cancel the class at least 12 hours prior to the scheduled time. Classes that are within 12 hours of their start time cannot be cancelled, rescheduled, or refunded.
- 2. Early Scheduling:** Should the Student wish to schedule a class ahead of the usual timetable, they are advised to consult the Teacher's schedule or directly inquire with the Teacher for arrangements.
- 3. Contact Methods for Rescheduling:** Students may contact the Teacher via WhatsApp, LINE or email to reschedule classes. WeChat will not be used.
- 4. Late Arrival:** If the Student arrives 10 minutes late for a scheduled lesson, the lesson will be deemed cancelled and will not be subject to a refund.

### **Purchase and Expiry**

- 1. Lesson Expiry:** All 1-to-1 online lessons and video course lessons purchased will expire after 365 days from the date of purchase.
- 2. Refunds:** All lessons purchased are non-refundable.

## **Course Materials and Intellectual Property**

1. **Download Restrictions:** The teaching videos in video courses cannot be downloaded, although study notes will be provided for the Student's benefit.
2. **Copyright:** All teaching materials are copyrighted to Dennis alone. Students are prohibited from sharing, disseminating, or uploading the study materials online. Failure to comply will result in legal action.

## **Specific Course Requirements**

1. **Varied Pricing:** Due to the differing natures of IT and English courses, their prices vary. Kindly select the appropriate subject when purchasing lessons. Once lessons are purchased, the Student cannot convert the remaining lessons to other courses.
2. **Technical Requirements for IT Lessons:** For IT courses, please ensure that your computer is capable of installing the free software Anaconda, which serves as the Integrated Development Environment (IDE) to execute programmes.
3. **Software for Online Lessons:** 1-to-1 online lessons will utilise Google Meet or WebEx for video conferencing. Zoom will not be used.

## **Additional Services**

1. **Resume and Cover Letter Editing:** Should Students wish to avail of our Resume, or Resume and Cover Letter editing services, they must submit a drafted resume. It is also essential to specify the type of job positions, departments, and industry of interest for a tailored service. This service is rendered offline, meaning there will be no online meeting for it.
2. **University Personal Statement Service:** For this service, Students must provide a drafted resume, a list of the best 5 courses completed in university/high school, and details about targeted programmes and university names. This service is also rendered offline.

## **General Terms**

1. **Amendments:** We reserve the right to change these Terms and Conditions, course details, content, and meeting arrangements at any time without prior notice.

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**2. Legal Recourse:** We reserve all legal rights in the event of non-compliance with these Terms and Conditions.

By using our Services, you acknowledge that you have read and understood these Terms and Conditions and agree to be bound by them.

*For any inquiries or clarification, you may contact us through the provided contact methods on the website.*





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## DennisCoaching.com 的服務條款和條件

創建日期：2023年8月25日

最後更新：2023年8月25日

### 簡介

歡迎來到由Dennis（“我們”、“我們的”、“老師”）營運的 *DennisCoaching.com*。使用我們的教練服務（“服務”），您（“學員”、“您”）即表示同意遵守以下的服務條款和條件（“條款和條件”）。

### 預約和排程

1. 變更已預定的課程: 如需變更已預約的課程，必須至少在課程開始時間的12小時前取消。在課程開始的12小時內不能取消、重新安排或退款。
2. 提早排課: 若學員希望提前安排課程，建議先查詢老師的時間表或直接向老師詢問以作安排。
3. 重新排課的聯繫方式: 學員可以通過 *WhatsApp*、*LINE* 或電子郵件與老師聯繫以重新安排課程。我們不會使用 *WeChat*。
4. 遲到: 如果學員遲到10分鐘，該課程將被視為已取消，並且不會退款。

### 購買和到期

1. 課程到期: 所有購買的1對1線上課程和視頻課程將在購買之日起365天後到期。
2. 退款: 所有購買的課程均不可退款。

## 課程材料和知識產權

1. 下載限制: 視頻課程中的教學視頻不能下載，儘管會為學員提供學習筆記。
2. 版權: 所有教學材料的版權僅屬於Dennis。學員禁止共享、傳播或上傳學習材料到線上。如有違反，將採取法律行動。

## 特定課程要求

1. 多元定價: 由於IT課程和英語課程的性質不同，因此價格也不同。購課時請選擇相應的科目。購買課程後，學生無法將剩餘課程轉換為其他課程。
2. IT課程的技術要求: 對於IT課程，請確保您的電腦能夠安裝免費軟件Anaconda，作為執行程序的集成開發環境（IDE）。
3. 線上課程的軟件: 1對1的線上課程將使用 Google Meet 或 WebEx 進行視頻會議。我們不會使用 Zoom。

## 附加服務

1. 簡歷和求職信編輯: 如果學員希望使用我們的簡歷或簡歷和求職信編輯服務，必須提交一份草稿簡歷。還需要明確指出您有興趣的職位類型、部門和行業，以便提供量身定制的服務。這項服務是離線提供的，即我們不會進行線上會議。
2. 大學個人陳述服務: 對於這項服務，學員必須提供一份草稿簡歷，大學/高中完成的最佳的5門課程的列表，以及目標計劃和大學名稱的詳情。這項服務也是離線提供的。

## 一般條款

1. 修訂: 我們保留隨時更改這些條款和條件、課程詳情、內容和會議安排的權利，無需事先通知。
2. 法律追索: 如有違反這些條款和條件，我們保留所有法律權利。

使用我們的服務即表示您已閱讀並理解這些條款和條件，並同意受其約束。

如有任何疑問或需要澄清，您可以通過我們網站上提供的聯繫方式與我們聯繫。

